

24th Annual Simcoe Spring

Home & Cottage Show

Barnfield Point Recreation Centre, Orillia

Friday, April 7, 2017 5pm – 9pm

Saturday, April 8, 2017 10am – 4pm

Sunday, April 9, 2017 10am – 4pm

Booth Rental Agreement

Company Name: _____

Mailing Address: _____

Postal Code: _____

Phone: _____ Fax: _____ Email: _____

Web page: _____

Products & services you will be displaying:

I/We the undersigned hereby contract to exhibit in the Simcoe Spring Home & Cottage Show, April 7, 2017 to April 9, 2017. I/We have read, fully understand, and agree to abide by the Rules & Regulations outlined below and on the reverse. Failure to abide by the Rules and Regulations may result in the forfeiture of my booth space without compensation.

We require _____ booth(s), 10 feet X _____ feet = _____ square feet

(All booths are in 10' increments unless noted)

(Drapery & one 120 volt receptacle is included in your space rate)

Space rate = \$7.35/sq.ft. – Includes ad in Special Show Supplement

Booth Investment (_____ sq.ft. x \$7.35) = \$ _____

HST @ 13% = \$ _____ (HST # 135115343)

Total = \$ _____

A non-refundable deposit of \$339. (\$300. plus HST), a post-dated cheque dated March 1, 2017 for the balance of the booth space, and an authorizing signature must accompany this agreement to reserve space.

Cheques are payable to:

Wagner & Associates, 4777 Line 12 N., Coldwater ON L0K 1E0

Top three Booth Location Choices: 1st _____ 2nd _____ 3rd _____

Authorized by: _____ Signature: _____ Date: _____
(Please print name)

Description of "Stand alone" door prize: _____

Wagner & Associates Phone/Fax (705) 835-0123 www.orilliahomeshow.ca

Please keep a copy of this information, and the reverse, for your records

24th Annual Simcoe Spring
Home & Cottage Show

Rules & Regulations

Show Hours: Friday, April 7, 2017 5pm to 9pm Saturday, April 8, 2017 10am to 4pm
Sunday, April 9, 2017 10am to 4pm

Set-up: Barnfield will be available from 4 to 8pm on Thursday, April 6. If you have a large display which may take longer to set-up, or truck access is necessary, please plan to set up this evening. It is imperative that you contact show management to advise your set up time. All other exhibitors will set up from 9am to 3pm on Friday, April 7. Prior to the show, you will be advised as to the best time to set-up your booth depending on your booth location. NOTE: You must make your own arrangements if a fork lift or dollies are required.

Tear-down: You may begin breaking down your display after the Show closes at 4pm on Sunday, April 9 and no sooner. ***All exhibits must be removed from the facility on Sunday evening.***

Exhibits: Exhibits must be staffed at all times during the Show hours. All signs must be professionally produced. Literature distribution and other marketing must be done within your booth space. Show Management reserves the right to alter booth space as required. Carpeting and/or area rugs are mandatory for the floor of your booth. Tables, chairs, carpeting, etc are responsibility of the exhibitor.

Security: Security will be provided from 9pm on Friday, April 7 to 10am Sunday, April 9 during non-operating hours.

Insurance: The exhibitor releases show management and sponsors, along with any assignees or employees, from any injury or damage incurred by the exhibitor and their agents. Show management is released from all liability and responsibility for theft, damage, or accidents with regard to all exhibitor displays prior to, during, or after the Show. Product liabilities and guarantees are the sole responsibility of the exhibitor.

Electrical: ***One*** 120 volt receptacle is included with booth rental. ***Please advise show management at least two weeks prior to the Show if you require more power.***

Drapery: Each booth, where possible, will have 8' drapes at the rear and 2.5' drapes at the sides.

Carpeting: Aisles will be carpeted and all exhibitors are required to have carpeting or floor coverings for the floor of their booths.

Parking: There is limited parking at the facility so we ask all exhibitors to park in the designated exhibitor parking area. Watch for the signs.

Prizes: Each exhibitor is required to supply the Show with a prize (retail value not less than \$50.) Prize description and value must be noted on the contract to hold booth space. These prize draws are done throughout the Show by show management. They do not replace draws done at your booth but are a supplement to them.

Payment: All deposits are non-refundable, with all monies non-refundable after March 1, 2017.

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